

**Bylaws of the Guitar Society
of Northern Colorado**
(Revised – 4/19/10)



I. Purposes

The Guitar Society of Northern Colorado (GSNC) exists:

1. To develop and promote a deeper understanding of and appreciation for classical and acoustic fingerstyle instrumental guitar music, and
2. To provide performance, educational, and social activities for society members and guitar enthusiasts in the Northern Colorado community.

II. Agenda of Monthly Meetings

1. Normal monthly meetings will include a brief business meeting. They may also include an optional educational program/presentation/performance arranged by the program director.
2. The bulk of time at normal monthly meetings shall be devoted to the performance by society members and guests of guitar solos and ensemble works.
3. The normal monthly agenda may be replaced by a special performance or other special event.

III. Society Activities

1. The GSNC will host one or more parties for all active members and their guests.
2. The GSNC will sponsor one or more guitar soloists and/or ensembles who will provide free or low-cost concerts or educational programs to various audiences throughout northern Colorado.
3. The GSNC will sponsor one or more free or low-cost guitar performances each year to which the public will be invited. Performances may consist of solos and/or ensemble works performed by society members and/or guest performers.

IV. Membership and Dues

1. **Membership.** Active membership in the GSNC is open to all persons who have paid their annual dues and entitles them to all rights and privileges of membership. Members include professional guitarists, experienced guitarists, novice guitarists, and appreciative listeners of all ages.
2. **Dues.** Annual dues are fifteen dollars (\$15) to maintain an active membership. All dues are payable to the treasurer and are due on the date of the regular September meeting.

V. Elections

1. **Voting and Holding Office.** Only active members shall be eligible to hold offices, nominate candidates, or vote at meetings.
2. **Officers.** The officers of the GSNC shall be a President, Program Director, Secretary, Treasurer, and Member-at-Large.
3. **Board of Directors.** The Board of Directors shall consist of the GSNC officers.

4. **Election of Officers.** At the regular September meeting, the officers shall be elected from the membership of the society. Prior to the meeting a nominating committee shall have prepared a slate of candidates. Additional nominations may be made from the floor at the time of the election. A majority of members present and voting shall be necessary to elect officers. Voting shall be by secret ballot. Absentee voting for officers is allowed via signed written ballot.
5. **Term of Office.** The term of office for officers shall be for one year running from October 1 through September 30. No term limits exist for any offices; any individual may be elected to any office for an unlimited number of successive terms.
6. **Removal from Office.** Any officer shall be removed from office by an affirmative vote of two-thirds of the Board of Directors, subject to ratification by the membership at the next regular meeting. In both cases, an appropriate hearing shall be held per Robert's Rules of Order. Any officer may be removed if it is deemed by current officers and active members that the individual in question has not shown a level of involvement or interest commensurate with the needs of the office to which he/she was elected or appointed.
7. **Vacancies.** Whenever any vacancy occurs in the officers of the society, the Board of Directors will appoint another member to fill the vacancy until the next regular election during the next September meeting.

VI. Officers

1. **President.** The president shall preside over all meetings of the society and the Board of Directors, perform all duties usually performed by an executive and presiding officer, sign all papers of the Board of Directors: provided, however, that the Board of Directors may authorize any person to sign any or all checks, contracts, and other instruments in writing on behalf of the society. The president shall be an ex-officio member of any committees established by the society. The president shall perform such other duties as may be prescribed by the Board of Directors.
2. **Program Director.** The program director shall organize, prepare, and present programs at regular society meetings and special performances.
3. **Secretary.** The secretary shall keep a complete record of all meetings of the society and of the Board of Directors and shall handle all GSNC correspondence. Upon the election of his or her successor, the secretary shall turn over to him/her all books and other property belonging to the society that he/she may have in his/her possession.
4. **Treasurer.** The treasurer shall collect and disburse all funds, maintain the GSNC financial records, and perform such duties with respect to the finances of the society as may be prescribed by the Board of Directors. The treasurer shall present a brief financial report at each society meeting. Upon the election of his or her successor, the treasurer shall turn over to him/her all books and other property belonging to the society that he/she may have in his/her possession.
5. **Member-at-Large.** The role of the member-at-large will be to provide guidance and assistance with the planning of club activities.

VII. Governance

1. **Board of Directors.** The Board of Directors shall have general supervision of the affairs of the society and shall recommend to the general membership regulations, programs, and activities of the society. The Board of Directors shall appoint such committees as they find desirable and shall outline the responsibilities of such committees. When new policies or projects are considered, they shall be reported to the general membership at a regular monthly meeting for discussion and ratification. It shall be the duty of the Board of Directors to require proper records to be kept of all meetings and business transactions. The Board shall meet no less than once each quarter of the year. Board members may “meet” via email to discuss and vote on issues, so long as all Board members are included in all such email messages.
2. **Quorum.** A quorum at a meeting of the Board of Directors shall be a majority of the elected officers. No business may be transacted unless a quorum is present. In the case of emergency, any one of the elected officers may act for the Board to make necessary decisions in the best interest of the society. A quorum at a regular or special meeting of the general membership shall be 30% or more of the registered active members. No business may be transacted unless a quorum is present.

VIII. Financial Assets

1. **Financial Support.** Financial support of the GSNC shall derive from membership dues; registration for workshops, master classes, etc.; and fund-raising events such as concerts, contributions, etc. However, the GSNC shall not operate as a profit-making organization.
2. **Depository of Funds.** The Board shall designate the depositories for the funds of the GSNC.
3. **Dissolution.** Upon dissolution of the GSNC, the residual assets of the organization will be turned over to one or more organizations which themselves are exempt as organizations described in section 501 (c) (3) of the Internal Revenue Code.

IX. Amendments

1. These bylaws may be amended, repealed, or altered by a two-thirds majority vote of the membership present at any regular meeting or special meeting where such action has been announced in the call and notice of said meeting.
2. Copies of proposed amendments to these bylaws shall be circulated by the Secretary to each active member at least fourteen days before the final action is taken.